

Linwood E. Howe Elementary School
WALKING FIELD TRIP FORM

INSTRUCTIONS:

1. Teacher completes Section I and forwards it to office for principal approval.
2. Secretary logs field trip on field trip calendar.
3. After principal approval, a copy of signed form will be sent to teacher(s).
4. Every student must have a Field Trip Permission Slip completed and signed by parent prior to trip.
5. Arrangements with another teacher must be made at least 2 days ahead of time for students not going on the trip.

Note: ALL WALKING FIELD TRIP REQUESTS ARE TO BE SUBMITTED TO THE PRINCIPAL FOR APPROVAL AT LEAST TEN (10) SCHOOL DAYS IN ADVANCE OF TRIP.

SECTION I - To be completed by teacher.

Today's Date: 9/3/2025

Teacher(s): Bickel, Morales, Randall

Trip Date: 10/14/2025

Destination: Culver Theater (Movie) LAERT

Time of Departure: 9:45am

Time of Return: 12:30pm

LAERT Program

Objective of Field Trip: Learn about different cultures

Page in Guide: _____

Lunch Arrangements, if applicable: _____

*Cafeteria must be notified. n/a

SECTION II

Approved by:  Principal

Date: 9/3/25